



K.K. TEACHERS TRAINING COLLEGE

Recognised by NCTE, Govt. of India, Affiliated to BBMKU, Dhanbad & JAC, Ranchi

MINUTES OF THE MEETING OF IQAC HELD ON 16th December 2024

A Meeting of IQAC was held on 16th December 2024. The meeting was attended by the following members.

- Dr. Chandra Kumar Singh, Principal KKTTC Chairperson, IQAC
- Mr. Nar Singh Patel, Asst. professor KKTTC member, IQAC
- Mrs. Sonali Kumari, Asst. professor KKTTC member, IQAC
- Mr. Sandeep Prasad, Asst. professor KKTTC member, IQAC
- Mr. Kumar Saroj Singh, Member Samajik Kalyan Sanstha, IQAC
- Mr. Amit Kumar Ojha, Senior Administrative Officer, KKTTC, IQAC
- Mr. Nawal Singh Chaudhary, Social Worker, Nominee from Local Society
- Mr. Arju Kumar, Student, B.Ed. Session 2023-25, Nominee from Student
- Mr. Omkar Mitra, Student, B.Ed. Session 2021-23, Nominee from Alumni
- Mr. Akash Rai, Principal K. K. Public School, Nominee each from Employer
- Mrs. Shaline Burman, Asst. Professor KKTTC Dhanbad, Coordinator, IQAC

The following members could not attend the meeting:

- Dr. Pravin Singh, Nominee from Stakeholders
- Dr. Rati Bhan Maurya, Asst. professor KKTTC member, IQAC
- Mr. Brijesh Kumar, Asst. professor KKTTC member, IQAC
- Mr. Suman Kumar Chaudhary, Nominee from Industrialist

The Meeting was chaired by Dr. C. K. Singh. The Meeting commenced with formal welcome by Mrs. Shaline Burman, Coordinator, IQAC.

Following deliberation of the agenda points and the following resolutions were adopted for necessary action:

1. Review of Last Meeting
2. Admission Status
3. Curriculum planning


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4. Library Resources
5. Status of AISHE
6. Registration of Alumni
7. Outreach Activity
8. Co-curricular activities
9. Assessment and Evaluation
10. Green Audit

Agenda 1: Review and confirmation of last Meeting

The minutes of the last IQAC meeting held on 28th August 2024 were confirmed.

Agenda 2: Admission Status

100 students were admitted in B.Ed. by 28/11/24. Now, admission is closed for session 2024-26.

Decision Taken

IQAC Committee

Agenda 3: Curriculum Planning

It was informed to the IQAC office that 1st semester classes are going on from 17th Oct for B.Ed. & DI.El.Ed. It was suggested to Dr. C.K. Singh that to take care of role and responsibilities of teachers along with time table of classes and syllabus.

3rd semester Classes will begin in January. Following work will be done

1. Lesson plan
2. Case study
3. Action research
4. Micro Teaching
5. Blue Print
6. Preparation of report card.

Dr. C.K. Singh
16-12-24

Decision Taken

Action: - Principal

Agenda 4: Library Resources

It was informed that 38 books were purchased in September 2024 from agarwal group of publication of quantity 5 each. It was found that 73 books of different publication (vinod, R.Lal, Shipra, Laxmi) quantity 5 each, magazines and Journals are yet to be purchased.

Decision Taken

It was informed to Librarian Mr. Ritesh Kumar that he should make sure that all the books are available in the library according to the request raised.

Agenda 5: Status of AISHE

It was suggested that the data of AISHE 2023-24 should be uploaded on the portal before the last date of submission.

Decision Taken

It was suggested that the certificate should be uploaded on the website immediately after submission.

Agenda 6: Registration of Alumni

It was informed that renewal of registration Alumni should be done before the Alumni meet.

Decision Taken

It is suggested to Dr. C.K. Singh to arrange a meeting with the Alumni Association so that everyone together can finalize the Time, Date, & Venue and any kind of problem related to it.

CL/SK
16.12.24

Agenda 7: Outreach Activity

20 Students have been selected to collect data for ASER (Annual Status of Education Report) in which Children's fundamental Numeracy and Literacy Level is being checked. Students have visited nearby village of govindpur.

Decision Taken

All the Faculties were informed to analyze the report submitted by student and provide them detail information.

Agenda 8: Co-Curricular Activity

As discussed in last meeting held on 28th August 2024. Co-curricular activities are successfully completed is already discussed in agenda 1.

After the discussion, the forum has decided to conduct the following co-curricular activities in month of January, February & March 2025 for session 2024-26.

Fit India Week
Nayi Chetna 3.0 (NCTE)
Bhartiya bhasa Utsav (UGC)
Rangostav
Alumni Meet

Decision Taken

All the Coordinators are informed to submit the complete Plan of the activities to the IQAC office. The plan shall include Day, Date, Time, Venue, Expected number of participants, targeted audience and tentative budget.

Agenda 9: Assessment and Evaluation

2nd Semester internal marks will be declared on 19th December 2024.

Decision Taken


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As per deceleration of result remedial classes will be arranged for students those who score lower in examination.

IQAC Committee

Agenda 10: Green Audit

The importance of taking Green Initiative was discussed. It was suggested that student should be encouraged to Plant samplings in or around the campus as the green initiative. It was pointed out that maintenance of Solar panel and Vermin Compost are other green initiatives being done at college campus.

The Meeting ended with a Vote of Thanks to all presented by IQAC Coordinator.


16-12-24